

Shipping and Packaging Instruction (SPI)

By adhering to our Shipping and Packaging Instruction you, as our supplier, help us not only to protect the environment, but also to guarantee smooth procedures and continuous improvement. Smooth processing within our company can only be guaranteed by correct delivery documents and precise goods delivery; this in turn ensures prompt processing of invoices for payment.

The supplier has responsibility for ensuring that the packaging is suitable for transport and handling and guarantees delivery without damage as far as the place of use. Non-compliance with the SPI, for example, because of the particular product geometry, must be approved by PINTSCH Logistics Department, before being shipped to PINTSCH. PINTSCH will check incoming deliveries for compliance with the SPI at the time of Goods Received. If the delivery does not comply with the SPI, the supplier will be notified accordingly. Costs of any kind resulting from failure to comply with the SPI are at the expense of the supplier.

Load carriers

Only EPAL EUR-pallets (at least quality class 2) or **exchangeable** box pallets.

Please note the condition in accordance with Annex A.

Maximum width: 800 mm, maximum length: 1,200 mm, maximum stacking height: 1,100 mm Goods may not project beyond the loading unit. Box pallets must be stackable. The loading unit may not be overloaded.

Marking of each individual packaging material

The goods are assembled for ease of handling, so that no repackaging effort is required and so that each package can be identified immediately without additional handling effort, i.e. labelling must be clearly visible on the outside.

A label showing the following information must be attached at the lower left of the front of each outer packaging:

1. PINTSCH material number
2. Material description
3. Total number of pieces and no. of pieces per package and per material number
4. Packaging date
5. The supplier number you received from us

Separation of goods according to type

The supplier must ensure that each packaging unit/pallet contains the same type of goods in order to avoid repackaging.



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Contact Person

Manager "Logistics"

Goods-receiving times:	Monday - Thursday	06.00 hours until 09:00 hours 09.15 hours until 12.00 hours 12.30 hours until 14.00 hours
	Friday	06.00 hours until 09:00 hours 09.15 hours until 12.00 hours

The supplier must ensure that the transport company/freight forwarder delivers during the above goods-receiving times.

Annex A

BOX PALLETS

Box pallets are **not** suitable for use or exchange if they show the following defects:

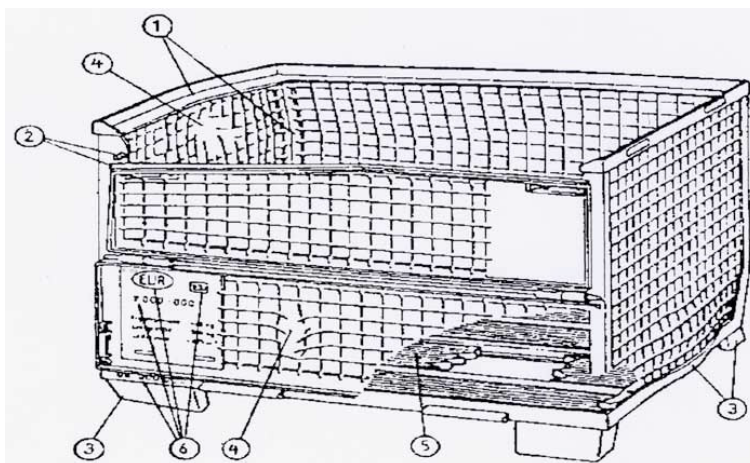


Fig: Defects on a box pallet

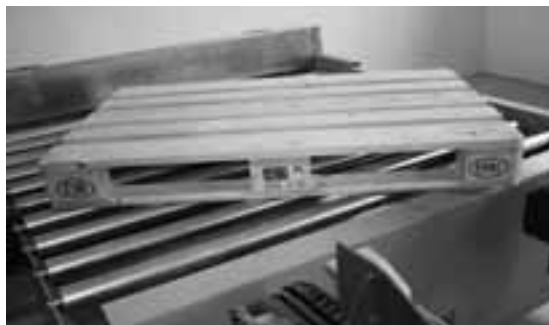
1. The stacking frame or corner posts are deformed
2. The front panel flaps are immovable or cannot be closed
3. The feet are bent or the base frame is buckled
4. The wire mesh is torn
5. Bottom board is missing or broken
6. There is no marking
The main registration details are missing or illegible (name and registered office of manufacturer or manufacturer code and year of manufacture)

General condition

Pallet boxes must be clean, i.e. there may no residues of other substances (e.g. coal dust, oil).

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EUR-PALLETS



EUR-pallet quality types valid for exchange:

1. New EUR-pallet: delivered straight from the manufacturer.
2. As-new EUR-pallet: EUR-pallets used in a maximum of two exchange operations. No wooden splinters may project from the EUR-pallet or have broken off.